**January 13, 2025**

**Attending**:

**Board of Directors:**

Glen McGee – President

Monica Nagle – Immediate Past President

**Lisa Loughmiller — First Vice President, Fundraising**

**Janet Lane — Second Vice President, Member Services**

**AnneMarie Krupa — Treasurer**

**Christine Lichtenwalter — Secretary**

**Jan Wier, Parliamentarian**

**Directors-at-Large:**

Sara Burke – Director-at-Large, **Awards and Recognition, Scholarships 2025**

**Lorraine Hellinghausen** — **Director-at-Large, Project Maintenance and Volunteer Engagement**

**Debbie Wood** — **Director-at-Large, Outreach Event Coordinator 2025**

**Tamara Luce** — **Director-at-Large,** Technology Strategies and Solutions

**Guests**:

**Joellyn Nobbe — TMGA Alternate Director**

**Zandra Farris, Chair**

**Monica Nagle, Chair [noted above], Nominating Committee**

**Helen Dulac, Member, Nominating Committee**

Tig Thompson – Chair, Statistics

Carolyn Swann, VMS and Statistics

Rick Coke – Chair, Budget Committee / Co-Chair Help Desk

Cynthia Jones, Communications Team

Sue John, Past Treasurer

Deena Peterson, RB1bee team leader

Myra Hadad, RB1 bee team member

Jadie Oliver, RB1 bee team member

Lisa Reese – Chair, Master Gardener School

**Absent:**

**Don Heaberlin — TMGA Director
Shea Mayberry — TMGA Director**

**Joe Labay, Financial Review Committee**

**Margaret Hranitzky, Member**

Val Reiss – Master Gardener School

**Sharon Wright — Financial Review Committee Member
Lewis Frias, Nominating Committee Member**

**Ned Buxton — Nominating Committee Member**

Lisa Laclede, **TMGA Alternate Director**

Barry Bloom – Chair, Garden Consultation

Gwen Cassel – Master Gardener School

Xiomara Diaz – Dallas County Extension Director

Chris Geyer – Chair, Safety

Margaret Ghose – TMG Director’s Meeting Liaison – Alternate

Neal Howard - Director-at-Large (Technology)

Khristal Oduwole – Dallas County Horticulture Program Assistant

Cookie Peadon – Chair, Speaker’s Bureau

Stephen Seewoester – TMG Director’s Meeting Liaison – Alternate

Cindy Large, Continuing Education

**Quorum:**

The meeting was held via Zoom. It was called to order by President Glen McGee at 10:02 a.m. with a quorum present.

**Minutes**

Monica Nagle made a motion to approve the minutes from the December 2024 DCMGA Board Meeting. Sara Burke seconded the motion. The motion passed.

**New Business**

**Advanced Training for Turf**

Joellyn Nobbe reported that Texas A&M Master Gardeners Program Coordinators were looking for someone to host advanced training for turf grasses. She heard that the Coit Road team were doing a Water My Yard event last year, so she thought advanced training on turf grasses in Dallas would be a good idea. Considerations:

* They are trying to find a date in September and want to do the 2-day training at Coit Road. Krystal is working on that.
* Costs to the Board
* Related responsibilities we would have, such as finding hotels, hospitality at the event, supplies, registration forms, etc. A link to the Water My Yard event was posted in chat.

**Shooting Star Award**

Sara Burke made a request for nominations for the Shooting Star award, to be awarded at the February meeting. Requirements: cannot be a board member; you can receive the award only once. Eight to ten people receive this award per year. Nominations are due in 5 days.

**Recharter**

Glen McGee reviewed where we are in the recharter process. We do have the member list as well as the financials. The only item to smooth out is the wording on what happens in the case of dissolution of DCMGA:

TXMGA has stated specific wording that is required. These words are in the proposed by-laws but our current by-laws have different wording. We need to complete our revisions to the proposed bylaws and vote

on changing the wording to meet state requirements. The question concerns where would the money go.

**IT Needs**

Glen mentioned that Neil Howard has been supporting us with IT, but we need people to help develop an IT plan. The team would work with:

* Build forms
* Assist with Sign Up Genius
* Build PDFs, including ones that can be filled in online and accommodate e-signature
* Text entry boxes
* Integration between forms and card payment systems when necessary
* Keeping track of all our software licenses

Glen asked us to consider who might help.

**Fundraisers**

Glen mentioned that requests for fundraisers must be in 30 days prior to the event. There has been a last-minute request made for a jelly making class led by Jadie Oliver at R&B1 that involves fees. The request was sent in on January 8, and is scheduled for the February DCMGA meeting, to be held on the 20th or 22nd [date still to be determined]. Finances related to the class, including expenses and fees collected, were discussed. Monica Nagle made a motion to approve the fundraiser with the stipulation that we see if we need to pay $2 per participant to Texas A&M AgriLife. Tamara Luce seconded the motion. The motion passed with 9 votes in favor.

**Budget Error**

Glen noted an error on the outreach portion of last year’s budget. The amount was originally $7,370; $1900 worth of projected expense items were moved to other budget areas. Which should have left Outreach with a budget of $5,470, but inadvertently the $1,900 was subtracted twice. The correct budget is $5,470. Sara Burke moved to accept the revision to the budget. Monica Nagle seconded the motion. The motion passed with 10 votes.

**RB1 Provisional Budget**

Glen introduced discussion

about the provisional budget agreed to in the November meeting. The amount in question was $1555 in support of the Bee Team. The board noted that the Bee Team would be supported if suitable documentation from Dallas County (the land owner) was provided that proved that there was suitable liability coverage in case visitors were stung by bees. Deena Peterson, the leader of the bee team at R&B1, said that there is little immediate danger, as the bees are resting due to the cold weather (when the temperature is 50 degrees or lower, the bees usually stay in the hive and do little foraging).

Deena said she was told liability coverage is in place, however was not able to provide the requested written documentation from the county. She has also been in contact with Xiomara (Dallas County Extension Director)

concerning two the following two questions; answers are pending:

* New law June 2024 re: limitations of land owners’ liability
* Do we need a written waiver to be signed?

> Cynthia Jones asked whether the solar farm would affect the bees; Glen replied that nothing is happening with the solar farm this year.

> There was discussion about how much to budget for the bees, citing unknown costs for the fundraiser as well as unknown revenue to be generated. Discussion ensued regarding how the jam and jelly issue affects this. Rick Coke discussed restricted and unrestricted funding for the bees. Glen made a motion proposing that the original budget for R&B1 of $11,320 minus the $1,555 in bee expenses be approved, leaving a budget of $9,765 unrestricted spending, $300 restricted spending, and approve $5,500 expenses and $8,800 budgeted income for the jam and jelly. Janet Lane seconded the motion. The motion passed with 9 votes in favor and 1 opposed.

**Financial Review Committee Report**

Zandra Faris noted that there would be a financial review meeting tomorrow, January 14 to look at expenses and revenue documents due January 27 to provide a required statement of financial position.

**Statistics**

Tig Thompson noted that we are the only association in the state that does not require dues. He made a request that we require dues. Monica Nagle proposed that we allow for hardship exceptions. Discussion followed concerning who controls this requirement: the board of directors? The membership? AgriLife? Jan Wier suggested Glen table the discussion as the issue must be approved by the membership because it involves fees.

> Action Items: 1) check the by-laws; 2) will Xiomara Diaz publish it and take a stance?; and 3) allow time for other questions to arise. It was determined that Xiomara must send out the information; Jan Wier, Cynthia Jones and Glen McGee will work with Xiomara on this.

**Adjourn**

Monica Nagle made a motion to adjourn at 11:30 a.m. Janet Lane seconded the motion. The motion was approved with a hand vote.

**Addendum**

On Monday Jan 13th in the evening Glen McGee sent out a request for an electronic vote.  Glen McGee made a motion that we approve the team listed below to complete our financial review for 2024:

* Zandra Faris (chairperson)
* Joe Labay (member)
* Sharon Wright (member)
* Beverly Long (assistant)

Lorraine 2nd the motion.

The motion passed with receipt of 7 yes votes.